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**TOHONO O'ODHAM
LEGISLATIVE BRANCH**

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NOTICE

TO: Nation's Members
Nation's Districts
Executive Branch
Judicial Branch
Members of the Public

FROM: Quintin C. Lopez, Vice Chairman

CC: Timothy L. Joaquin, Chairman
Tohono O'odham Legislative Branch
Evonne Wilson, Legislative Secretary
P. Michael Ehlerman, Legislative Attorney
Alivia Lewis, Office Manager

DATE: January 22, 2021

SUBJECT: Notice of Continued Closure of Tohono O'odham Legislative Branch Offices;
Electronic Processing of Wake Assistance and Donations/Contributions Requests
(Limited)

After conferring with the Rules Committee, I am providing notice that based upon the continued steady increase of daily rates of COVID-19 and rates of vaccinations, the Legislative Branch modular and administrative offices will remain closed through May 31, 2021, at which time conditions will be reassessed with Nation's public health officials. The Legislative Branch is committed to continuing essential Branch operations to the extent possible in accordance with the Legislative Branch COVID-19 Pandemic Response Plan while also supporting measures to mitigate the spread of COVID-19.

As previously mentioned, during the continued closure, the Legislative Council will continue to conduct committee meetings and Council sessions remotely by telephone and video conferencing. If you need to reach Legislative Branch officers or Council representatives, all contact information is available at <https://www.tolc-nsn.gov/representatives-and-committees/>. If you need to reach Legislative Branch staff, all contact information is available at <https://www.tolc-nsn.gov/contact-us/>. Contact information is also provided as an attachment.

The Legislative Branch Administration will continue to accept requests for wage assistance and donations/contributions electronically on a limited basis during the extended Legislative Branch closure period.

Attached are the required forms that must be completed, scanned and emailed to raynetta.pablo@tonation-nsn.gov:

- Tohono O'odham Legislative Branch Donation Request Form
- W-9 Form – IRS form
- Tohono O'odham Nation General Welfare Law – Application for Assistance

It is very important that all contact numbers listed be working numbers. Any blanks and non-working numbers will delay the process of approval/disapproval by the Legislative Council Chairman or Vice Chairman. Should you have any questions, please contact Raynetta Pablo at 520-993-0274.

Thank you in advance for your continued cooperation and patience during the Legislative Branch COVID-19 extended closure. Please stay healthy and safe as we continue to do our part to reduce the spread of COVID-19.

Attachment: Tohono O'odham Legislative Council and Legislative Staff Contact Information